

DISHON LTD

SUPPLIER UPDATE & AUDIT RECORD

COMPANY NAME:		DATE:	
Address		Phone	
		Fax	
City	Province/State	Postal Code	
Sales Contact Name		Ext	E-Mail
QA Contact Name		Ext	Website

Please provide the information below for our record update			
Full Time employees	Number of Shifts	Q.Control employees	Production employees
Square Footage of facility	Years in business	ISO 9001 or AS 9100 Quality Registration	Written Quality Manual
Your major products and/or processes	Your major markets (Automotive, Nuclear, etc.)	Your shut-down periods (if any)	

If your Quality Management System (QMS) is registered to AS / ISO / QS or any other recognized quality standard, simply sign on the bottom and return to Dishon Ltd. including a current copy of your registration certificate. If you do not have a registered Quality Management System (QMS) please answer the following questions, sign and return to Dishon Ltd.

Does your company have a written procedure for the review of orders and contracts?	<input type="checkbox"/>	Is there a written procedure on how the occurring quality issues are reported to your Top Management ?	<input type="checkbox"/>
Does your company have a written procedure for the control of the company records and quality records?	<input type="checkbox"/>	Does your company have a written procedure for the actions to be done at the receiving inspection?	<input type="checkbox"/>
Does your company have a written procedure for the control of non-conforming product?	<input type="checkbox"/>	Does your company have a written procedure describing the in-process inspections?	<input type="checkbox"/>
Does your company have a written procedure for the handling of customer complaints?	<input type="checkbox"/>	Does your company have a written procedure for final inspection of the product?	<input type="checkbox"/>
Does your company maintains records on the calibration of any measuring instruments used in your facility?	<input type="checkbox"/>	Does your company have a written procedure for the planning of the work to be performed?	<input type="checkbox"/>
Does your company have a written procedure for corrective and preventive actions?	<input type="checkbox"/>	Does your company have a written procedure or system for ensuring on-time delivery?	<input type="checkbox"/>
Does your company have a written procedure for the training of your personnel?	<input type="checkbox"/>	Does your company have a written procedure for the control of "special processes"?	<input type="checkbox"/>
Does your company have a written procedure for performing internal audits to your internal processes?	<input type="checkbox"/>	Does your company have a written procedure for controlling modification of customer documents?	<input type="checkbox"/>

If deemed necessary, would your company agree to provide access to Dishon Ltd and/or its customers for the purpose of auditing your internal quality system (QMS)?

Completed by (Print Name) _____ Title _____ Signature _____ Date _____

FOR DISHON USE ONLY Received by _____ Date _____ Reviewed by _____ Date _____ Approved by _____ Date _____	DORIS RECORD Supplier _____ Level _____ Certificate _____ Sign _____ Date _____
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